

# Department of Higher Education Technology Enhancement Funds (TEF)

**Judy McShannon**

Manager of Research Development

Brown Hall, room 200F

575-517-6430

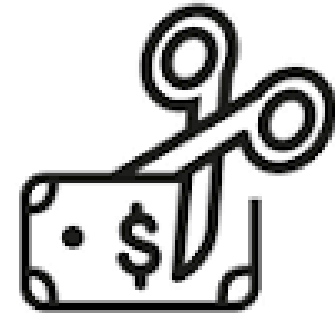
[judith.mcshannon@nmt.edu](mailto:judith.mcshannon@nmt.edu)

**Research Office**



# TEF Program

- Provides state funds for cost share for research proposals requiring cost share to NMT, UNM and NMSU
- Applications reviewed quarterly by a committee made up of HED and three Vice Presidents for Research
- Next deadline – June 11, 2024



# NMT TEF Process

- When PIs have a proposal that requires cost share they:
  - Complete the application
  - Send the TEF application to Sponsored Projects along with your proposal routing sheet and RFP which shows cost share is required
  - Sponsored Projects reviews the TEF budget along with the proposal budget
  - Cost share is approved on the proposal routing sheet
  - Once the routing sheet has been approved, the application can be submitted (by Judy McShannon)

# TEF Application Includes

1. Abstract (400 words or fewer)

# TEF Application Includes

2. Research Impact: Potential outcomes that enhance research and benefit New Mexico. These outcomes can be in one or more of the following areas:

- Innovative Foundational Research: Discovery and fundamental research principles that spur innovation.
- Applied Research: Identifying solutions to specific research problems or issues.
- Instrumentation: Equipment to further research aligned with economic priorities.
- Collaborative Research: Collaboration with corporate organizations, nonprofit organizations, other eligible institutions, or other public entities.

# TEF Application Includes

3. Educational Impact: Potential outcomes that enhance higher education and benefit New Mexico. These outcomes can be in one or more of the following areas:

- Undergraduate
- Graduate training
- Post-doc training
- Community engaged educational activities

# TEF Application Includes

3. Economic Impact – State Priority: Alignment with New Mexico's economic priorities. These outcomes can be in one or more of the following areas:

- Evidence of enhanced knowledge transfer
- Creates or leads to new products
- Creates or leads to new production processes
- Impact on Workforce

# TEF Application Includes

4. Energy, Equity, and Environmental Justice (EEEJ) Impact: Sustainability and resilience within New Mexico (e.g., impact on environment; climate change, sustainable resources)

5. Equity, Inclusion, and Diversity (EID) Impact: Potential for positive impact on underserved populations (e.g., increased diversity, equity, inclusion; rural and Tribal community development; access; health care disparities)



# TEF Application Includes

6. Brief Budget Summary and Justification (200 words or fewer): How will the funds be spent and what will their impact be. (TEF does not support F&A)

You must state cost share is required

Budget Summary:

Salary and Fringe Benefits:

Equipment:

Supplies:

Travel:

Total:

Budget Justification: Paragraph describing how the TEF funds will be used

# TEF Application Includes

7. Institutional Funding Source: Identify the source, amount, and eligibility of the institutional share of the matching funds:

Salary and Fringe Benefits:

Supplies:

Travel:

Total

This is support provided by NMT for your cost share. May include NMT support salary & fringe etc. Must show some support from NMT to be eligible.

# TEF Application Includes

Sponsored Projects will review the TEF budget and the NMT support. Both will be signed off as cost share on the proposal routing sheet.



**R&D Proposal No.:**  
**Date Due to Agency:**  
**If time due is earlier then 5:00 indicate:**

**Directions:** This Routing Sheet must be completely signed before your proposal is submitted. Email the routing sheet to Sponsored Projects Administration along with your budget, budget justification, draft proposal, and any documentation of F&A limitation or cost share requirement. The individuals listed at the bottom of this sheet will review and sign to indicate approval.  
**Your proposal cannot be submitted until the routing process is complete.**

**Title of proposal:**

**Agency submitted to:** \_\_\_\_\_ **RFP#:** \_\_\_\_\_

**Electronic submission required by the following:**  
 grants.gov     research.gov (NSF)     NSPIRES (NASA)     ASSIST (NIH)     Submitted by PI

**Type of Proposal:**  
 New     Renewal/Supplement     Revised Budget     Cost Reimbursement     Fixed

Proposed start date of project: \_\_\_\_\_ End date: \_\_\_\_\_

PI: \_\_\_\_\_ Dept: \_\_\_\_\_ Email: \_\_\_\_\_

Co-PI: \_\_\_\_\_ Dept: \_\_\_\_\_ Co-PI: \_\_\_\_\_ Dept: \_\_\_\_\_

Co-PI: \_\_\_\_\_ Dept: \_\_\_\_\_ Co-PI: \_\_\_\_\_ Dept: \_\_\_\_\_

TOTAL FUNDING REQUESTED IN THIS PROPOSAL:		STUDENT SUPPORT REQUESTED IN THIS PROPOSAL:	
Total Direct Costs:	\$ _____	Undergraduate:	\$ _____
Total Indirect Costs:	\$ _____	Graduate:	\$ _____
<b>Total Overall Cost &amp; Fee:</b>	<b>\$ _____</b>	<b>Total Student Support</b>	<b>\$ _____</b>
Indirect Cost Rate used:	_____		
Indirect Cost Rate Allowed:	_____		

Does Agency require Indirect Costs to be reduced or waived?     NO     YES -- Please attach copy of requirement by Agency

Does Agency require cost share?     NO     YES -- Please attach copy of requirement by Agency

Amount	Source	NMT Account #	Signature Approval
	TEF	none	Approved by Mike Doyle
	NMT		

Will this project utilize ionizing radiation?     NO     YES

Is this an NSF collaborative proposal?     NO     YES

If this proposal is a collaborative proposal, who is the lead organization? \_\_\_\_\_

**RESEARCH COMPLIANCE:**  
**All Researchers have completed RCR Basic Training**     NO     YES  
**All projects** involving human or animal subjects must be reviewed and approved by Tech's IRB or IACUC before research can begin.  
This project WILL involve:     Human Subjects     Animals  
Have all research staff (including the PI) completed the required training course?     NO     YES

Principal Investigator:	Date:
Department Chair or Supervisor:	Date:
Sponsored Projects Administration:	Date:
VP for Academic Affairs:	Date:
VP for Research & Economic Development:	Date:
VP for Administration & Finance:	Date:
President:	Date:
Research Service Specialist:	Date:

# TEF Application Includes

Your TEF application is uploaded on the portal as a document – along with information requested in the portal

# TEF Application Includes

Information completed in the portal

- Proposal title
- PI name, email, phone number, department, appointment, field of research
- List of partners
- Agency name, funding amount, and proposal submission date
- Start and end date
- TEF funding request, NMT funding support, any third party cost share provided