



R&D Proposal No.:
Date Due to Agency:
If time due is earlier then 5:00 indicate:

Directions: This Routing Sheet must be completely signed before your proposal is submitted. Email the routing sheet to Sponsored Projects Administration along with your budget, budget justification, draft proposal, and any documentation of F&A limitation or cost share requirement. The individuals listed at the bottom of this sheet will review and sign to indicate approval.

Your proposal cannot be submitted until the routing process is complete.

Title of proposal:			
Agency submitted to:			RFP#:
Electronic submission required by the following:			
<input type="checkbox"/> grants.gov <input type="checkbox"/> research.gov (NSF) <input type="checkbox"/> NSPIRES (NASA) <input type="checkbox"/> ASSIST (NIH) <input type="checkbox"/> Submitted by PI			
Type of Proposal:			
<input type="checkbox"/> New <input type="checkbox"/> Renewal/Supplement <input type="checkbox"/> Revised Budget <input type="checkbox"/> Cost Reimbursement <input type="checkbox"/> Fixed			
Proposed start date of project:		End date:	
PI:		Dept:	Email:
Co-PI:	Dept:	Co-PI:	Dept:
Co-PI:	Dept:	Co-PI:	Dept:
TOTAL FUNDING REQUESTED IN THIS PROPOSAL:		STUDENT SUPPORT REQUESTED IN THIS PROPOSAL:	
Total Direct Costs: \$ _____		Undergraduate: \$ _____	
Total Indirect Costs: \$ _____		Graduate: \$ _____	
Total Overall Cost & Fee: \$ _____		Total Student Support: \$ _____	
Indirect Cost Rate used: _____			
Indirect Cost Rate Allowed: _____			
Does Agency require Indirect Costs to be reduced or waived? <input type="checkbox"/> NO <input type="checkbox"/> YES -- Please attach copy of requirement by Agency			
Does Agency require cost share? <input type="checkbox"/> NO <input type="checkbox"/> YES -- Please attach copy of requirement by Agency			
Amount	Source	NMT Account #	Signature Approval
Will this project utilize ionizing radiation ? <input type="checkbox"/> NO <input type="checkbox"/> YES			
Is this an NSF collaborative proposal? <input type="checkbox"/> NO <input type="checkbox"/> YES			
If this proposal is a collaborative proposal, who is the lead organization ?			
RESEARCH COMPLIANCE:			
All Researchers have completed RCR Basic Training <input type="checkbox"/> NO <input type="checkbox"/> YES			
All projects involving human or animal subjects must be reviewed and approved by Tech's IRB or IACUC before research can begin.			
This project WILL involve: <input type="checkbox"/> Human Subjects <input type="checkbox"/> Animals			
Have all research staff (including the PI) completed the required training course? <input type="checkbox"/> NO <input type="checkbox"/> YES			
Principal Investigator:			Date:
Department Chair or Supervisor:			Date:
Sponsored Projects Administration:			Date:
VP for Academic Affairs:			Date:
VP for Research & Economic Development:			Date:
VP for Administration & Finance:			Date:
President:			Date:
Research Service Specialist:			Date:

Export Control Exclusion Screening

Principal Investigator (PI): Answer the following questions. Research Compliance will review and let you know if they have questions before you can submit your proposal

*****IMPORTANT NOTICE TO PI*****

Consequence of Non-Compliance

Failure to comply with US export control laws can result in severe penalties to the individual that can include the following: Civil penalties up to \$500,000 for each violation; Criminal penalties can be applied up to \$1,000,000 each violation; and/or Imprisonment for up to 10 years.

* FOLLOWING PAGE PROVIDED FOR REQUESTED OR ADDITIONAL INFORMATION

Fundamental Research Exclusion	Yes	No
Will the information be published and shared broadly in the scientific community?		
Are there any proprietary or U.S. government publication or access dissemination restrictions in the contract?		
Are there any restrictions on foreign national participation or requirements for U.S. citizens only in the contract?		
Will there be any foreign nationals and/or persons holding dual citizenship involved with the project? Provide the name and nationality of each individual if known or when available (use page 2)		
Is any of the project equipment export controlled? (If new, describe on page 2)		
Is any portion of the project being conducted at a site other than NMT? (Subawardees, Collaborators, Consultants, Other). * If "Yes," Where? (use page 2)		
Will items and/or materials be shipped outside the United States? *If "Yes," What? Where? and To Whom? (use page 2)		
Is travel outside the US anticipated? * If "Yes," Where? (use page 2)		
Educational Information Exclusion		
Is the information commonly taught at schools and universities? (Please see Export Control Exclusion Screening Tip Sheet for more information.)		
Are courses about this information listed in published course catalogs?		
Other Terms Mentioned or Discussed Within the Project Documentation		
If "Yes" is indicated, please include a brief description (use page 2)		
Encryption Software? * If yes, fill out the "Checklist for Encryption Software..." form from the Office of Research - Compliance office (contact Troylynn Zimmerly)		
Select Agents? *If "Yes," What is it? (use page 2)		
Trade Secrets?		
Sanctioned or Embargoed countries? *If "Yes," Name? (use page 2)		
ITAR (International Traffic in Arms Regulation) or Munitions List? *If yes describe on page 2		
EAR (Export Administration Regulations) or Export Control? *If "Yes,"#		
Compliance Office Signature:		Date:

Additional Information