


## Setting up Google Apps on Android

These are general instructions for setting up your Google Apps account on your android device.

<https://support.google.com/mail/answer/4570255?hl=en>


### Add an account

If you'd like to add other accounts to your Gmail app, follow these steps:

1. Open the Gmail app.
2. On the top left, touch the Menu icon .
3. At the top, go to the right of your username and touch the down arrow.
4. Touch **Add account**.
5. Choose **Google**: A Gmail or Google for Work address.
6. Follow the steps on the screen to add your account.

### Switch among accounts

Messages on the Gmail app stay separate for each account. You can also select to show “combined” inbox. To switch among accounts:

1. Open the Gmail app.
2. At the top left, touch the Menu icon .
3. Next to your email address, touch the down arrow.
4. Touch the account you want to use.